



JB Pritzker, Governor

Illinois Department of Human Services

Grace B. Hou, Secretary

100 South Grand Avenue, East • Springfield, Illinois 62762
401 South Clinton Street • Chicago, Illinois 60607

**CHILD CARE ASSISTANCE PROGRAM (CCAP)
HEALTH AND SAFETY TRAINING REQUIREMENTS
FOR LICENSE-EXEMPT NON-RELATIVE PROVIDERS**

June 15, 2022

Dear Parent or Guardian:

The following does not apply to licensed centers, licensed homes or license-exempt providers who are related to all the children in their care.

The Illinois Department of Human Services (IDHS), through the Division of Early Childhood (DEC), partners with child care providers to serve families like yours through the Child Care Assistance Program (CCAP). **To ensure the health and safety of children, Federal regulations require providers who receive CCAP payments complete orientation and annual trainings based on specific health and safety topics.**

Illinois is out of compliance with these federal regulations. To come into compliance, **all license-exempt non-relative child care providers** must complete trainings to continue to receive CCAP payments. This information is being shared with you for informational purposes. **There is no action required on your part.**

HEALTH AND SAFETY ORIENTATION TRAINING REQUIREMENTS YOUR LICENSE-EXEMPT NON-RELATIVE PROVIDER MUST COMPLETE.

- Become a Gateways to Opportunity Registry member and renew membership every year.
- Complete Pediatric First Aid and Cardiopulmonary Resuscitation (CPR) Certification by an approved training entity.
- Complete Department of Children & Family Services (DCFS) Recognizing and Reporting Child Abuse Mandated Reporter Training.
- Complete Child Development, Health, and Safety Basics course.
- Log completed trainings in the Gateways Registry.

TO CONTINUE RECEIVING CCAP PAYMENTS TO CARE FOR YOUR CHILD, YOUR PROVIDER MUST COMPLETE THESE TRAININGS BY SEPTEMBER 30, 2022.

License-exempt non-relative home providers and license-exempt center providers must complete orientation trainings by September 30, 2022, to receive payment for new or redetermined cases. When your child's case is redetermined at the end of your 12-month eligibility period, your provider must have completed orientation trainings to continue to receive CCAP payments to care for your child.

If your child is cared for by a license-exempt relative home provider, please disregard this letter. These requirements do not apply to relative providers.

Providers who do not complete the orientation training requirements within the timeframe and are removed from CCAP can be approved again once all required training is completed and registered in Gateways.

Contact the Child Care Resource and Referral (CCR&R) agency that manages your CCAP case if you have any questions or need assistance finding a provider.

Sincerely,

Illinois Department of Human Services
Division of Early Childhood
Child Care Assistance Program



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CCR&R Agency Name	CCR&R Locations by County	Phone Number	CCRR Training Calendars
YWCA Northwestern Illinois: Child Care Solutions	Boone, Jo Daviess, Stephenson, Winnebago	(815) 484.9448 ext.222	https://www.ywcanwil.org/training-professional-development/
4C: Community Coordinated Child Care	Carroll, Dekalb, Lee, McHenry, Ogle, Whiteside	(815) 758-8149 ext.273	https://www.four-c.org/calendar/
YWCA of Metropolitan Chicago	Lake, DuPage, Kane	(630) 580-3123	https://ywcachicago.org/calendar-2/action~month/exact_date~1646114400/request_format~json/
YWCA of Metropolitan Chicago	Grundy, Kankakee, Kendall, Will	(815) 741-1163 ext.357	https://www.childcarehelp.com/training
Illinois Action for Children	Cook	(224) 287-3567, (224) 287-3563, (224) 287-3562 or, (773) 564-8737	https://www.actforchildren.org/development/professional-training
CCR&R of Midwestern IL: SAL Family and Community Services	Henderson, Henry, Knox, McDonough, Mercer, Rock Island, Warren	(309) 205-3070 ext. 4016	https://www.childcareillinois.org/provider-services/training-and-professional-development
Child Care Connection: SAL Family and Community Services	Bureau, Fulton, LaSalle, Marshall, Peoria, Putnam, Stark, Tazewell, Woodford	(309) 686-3850 ext. 2102	https://www.salccc.org/provider-services/training
CCR&R Network	Dewitt, Ford, Livingston, McLean	(309) 828-1892	https://www.ccrn.com/Training.php
Child Care Resource Service: University of Illinois	Champaign, Douglas, Iroquois, Macon, Piatt, Vermillion	(217) 244-7727	https://ccrs.illinois.edu/training/
CCR&R: Eastern Illinois University	Clark, Coles, Cumberland, Edgar, Moultrie, Shelby	(217) 581-7261	https://www.eiu.edu/ccrr/training.php
West Central Child Care Connection	Adams, Brown, Calhoun, Cass, Greene, Hancock, Jersey, Pike, Schuyler	(217) 222-2550	https://www.wccc.com/provider-services/trainingworkshops
Community Child Care Connection	Christian, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Sangamon, Scott	(217) 525-2805 ext. 8315, (217) 525-2805 ext. 8318	https://www.4childcare.org/training-calendar
Children's Home & Aid Child Care Resource & Referral Program	Bond, Clinton, Madison, Monroe, Randolph, St. Clair, Washington	(800) 467-9200 ext. 335	https://www.childrenshomeandaid.org/early-childhood-care-education/child-care-resource-referral/ccrsouthern/provider-services/training-opportunities/
Project CHILD: CCR&R: Rend Lake College	Clay, Crawford, Edwards, Effingham, Fayette, Jasper, Jefferson, Lawrence, Marion, Richland, Wabash, Wayne	(618) 244-5209 ext. 103	https://www.projectchild.net/for-providers/professional-development/
CCR&R: John A. Logan	Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White, Williamson	(618) 985-5986	https://www.ccrjalc.com/ccaptraining.html



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**PROGRAMA DE ASISTENCIA PARA EL CUIDADO INFANTIL (CCAP)
REQUISITOS DE FORMACIÓN EN SALUD Y SEGURIDAD
PARA PROVEEDORES NO RELATIVOS EXENTOS DE LICENCIA**

junio 15, 2022

Estimado padre o tutor:

Lo siguiente no se aplica a los centros con licencia, hogares con licencia o proveedores exentos de licencia que están relacionados con todos los niños bajo su cuidado.

El Departamento de Servicios Humanos de Illinois (IDHS), a través de la División de la Primera Infancia (DEC), se asocia con proveedores de cuidado infantil para servir a familias como la suya a través del Programa de Asistencia de Cuidado Infantil (CCAP). Para garantizar la salud y la seguridad de los niños, las regulaciones federales requieren que los proveedores que reciben pagos de CCAP completen orientación y capacitaciones anuales basadas en temas específicos de salud y seguridad.

Illinois no cumple con estas regulaciones federales. Para cumplir con las normas, todos los proveedores de cuidado infantil no familiares exentos de licencia deben completar capacitaciones para continuar recibiendo pagos de CCAP. Esta información se comparte con usted con fines informativos. No se requiere ninguna acción de su parte.

REQUISITOS DE CAPACITACIÓN DE ORIENTACIÓN EN SALUD Y SEGURIDAD QUE SU PROVEEDOR NO FAMILIAR EXENTO DE LICENCIA DEBE COMPLETAR

- Conviértase en miembro de Gateways to Opportunity Registry y renueve la membresía cada año.
- Certificación completa de primeros auxilios pediátricos y reanimación cardiopulmonar (RCP) por una entidad de capacitación aprobada
- Departamento Completo de Servicios para Niños y Familias (DCFS) Reconociendo y Reportando El Abuso Infantil Capacitación Obligatoria para Reporteros
- Curso completo de conceptos básicos de desarrollo infantil, salud y seguridad
- Registrar las formaciones completadas en el Registro de puertas de enlace

PARA CONTINUAR RECIBIENDO PAGOS DE CCAP PARA CUIDAR A SU HIJO, SU PROVEEDOR DEBE COMPLETAR ESTAS CAPACITACIONES ANTES DEL 30 DE SEPTIEMBRE DE 2022.

Los proveedores de viviendas no relativas exentos de licencia y los proveedores de centros exentos de licencia deben completar las capacitaciones de orientación antes del 30 de septiembre de 2022 para recibir el pago de casos nuevos o redeterminados.

Cuando el caso de su hijo se vuelve a determinar al final de su período de elegibilidad de 12 meses, su proveedor debe haber completado los entrenamientos de orientación para continuar recibiendo pagos de CCAP para cuidar a su hijo.

Si su hijo es atendido por un proveedor de hogar familiar exento de licencia, por favor ignore esta carta. Estos requisitos no se aplican a los proveedores relativos.

Los proveedores que no completen los requisitos de capacitación de orientación dentro del plazo y sean eliminados de CCAP pueden ser aprobados nuevamente una vez que se complete y registre toda la capacitación requerida en Gateways.

Comuníquese con la agencia de Recursos y Referencias de Cuidado Infantil (CCR & R) que administra su caso de CCAP si tiene alguna pregunta o necesita ayuda para encontrar un proveedor.

Sinceramente

Departamento de Servicios Humanos de Illinois
División de la Primera Infancia
Programa de Asistencia para el Cuidado Infantil



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Agencia CCR&R Nombre	Condados	Número de teléfono	Calendarios de entrenamiento de CCRR
YWCA Northwestern Illinois: Soluciones de cuidado infantil	Boone, Jo Daviess, Stephenson, Winnebago	(815) 484.9448 ext.222	https://www.ywcanwil.org/training-professional-development/
4C: Cuidado Infantil Coordinado por la Comunidad	Carroll, Dekalb, Lee, McHenry, Ogle, Whiteside	(815) 758-8149 ext.273	https://www.four-c.org/calendar/
YWCA de Chicago Metropolitana	Lake, DuPage, Kane	(630) 580-3123	https://ywcachicago.org/calendar-2/action~month/exact_date~1646114400/request_format~json/
YWCA de Chicago Metropolitana	Grundy, Kankakee, Kendall, Will	(815) 741-1163 ext.357	https://www.childcarehelp.com/training
Acción de Illinois para los Niños	Cook	(224) 287-3567, (224) 287-3563, (224) 287-3562 o, (773) 564-8737	https://www.actforchildren.org/development/professional-training
CCR&R de Midwestern IL: SAL Family and Community Services	Henderson, Henry, Knox, McDonough, Mercer, Rock Island, Warren	(309) 205-3070 ext. 4016	https://www.childcareillinois.org/provider-services/training-and-professional-development
CCR&R de Midwestern IL: SAL Family and Community Services	Bureau, Fulton, LaSalle, Marshall, Peoria, Putnam, Stark, Tazewell, Woodford	(309) 686-3850 ext. 2102	https://www.salccc.org/provider-services/training
Red CCR&R	Dewitt, Ford, Livingston, McLean	(309) 828-1892	https://www.ccrn.com/Training.php
Servicio de Recursos de Cuidado Infantil: Universidad de Illinois	Champaign, Douglas, Iroquois, Macon, Piatt, Vermillion	(217) 244-7727	https://ccrs.illinois.edu/training/
CCR&R: Este de Illinois Universidad	Clark, Coles, Cumberland, Edgar, Moultrie, Shelby	(217) 581-7261	https://www.eiu.edu/ccrr/training.php
Conexión de cuidado infantil de West Central	Adams, Brown, Calhoun, Cass, Greene, Hancock, Jersey, Pike, Schuyler	(217) 222-2550	https://www.wccc.com/provider-services/trainingworkshops
Conexión de Cuidado Infantil Comunitario	Christian, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Sangamon, Scott	(217) 525-2805 ext. 8315, (217) 525-2805 ext. 8318	https://www.4childcare.org/training-calendar
Children's Home & Aid Programa de Recursos y Referencias de Cuidado Infantil	Bond, Clinton, Madison, Monroe, Randolph, St. Clair, Washington	(800) 467-9200 ext. 335	https://www.childrenshomeandaid.org/early-childhood-care-education/child-care-resource-referral/ccrsouthern/provider-services/training-opportunities/
Proyecto CHILD: CCR&R: Rend Lake College	Clay, Crawford, Edwards, Effingham, Fayette, Jasper, Jefferson, Lawrence, Marion, Richland, Wabash, Wayne	(618) 244-5209 ext. 103	https://www.projectchild.net/for-providers/professional-development/
CCR&R: John A. Logan	Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White, Williamson	(618) 985-5986	https://www.ccrjalc.com/ccaptraining.html