



IMPORTANT ANNOUNCEMENT

CCAP Licensed Family Child Care Providers Must Complete Health, Safety and Child Development Training by September 2017

The Illinois Department of Human Services (IDHS) partners with child care providers to serve low income families through the Child Care Assistance Program (CCAP). To help ensure the health and safety of children, the Federal government is now requiring that providers complete specific health, safety and child development training, have current CPR/First Aid certification, and complete annual training hours.

Who is required to complete training?

In Illinois, **all** current licensed family child care homes and group homes participating in CCAP will have minimum training requirements. In order for current licensed family child care homes and group homes to continue receiving CCAP payments, these trainings must be completed by **September 30, 2017**. After this, annual training requirements will go into effect.

Who benefits from this training?

This training will give providers important and up-to-date information about the best health, safety and child development practices to be used in a child care setting. All children in a child care setting can benefit from a safer and healthier environment, and parents can feel more confident about their child's care.

Where can providers get the training?

The chart on the back of this sheet details where licensed family child care homes and group homes can access their trainings and who must complete the trainings. Much of the required training is available online. CPR/First Aid training and re-certification must be completed face-to-face and be provided by an approved training organization. Providers can contact their local Child Care Resource and Referral (CCR&R) Agency for more information.

How is training completion tracked?

All licensed family child care homes and group homes participating in the Child Care Assistance Program must register with the Gateways to Opportunity Registry. This allows required training to be tracked. Go to <https://registry.ilgateways.com/> to become a member.

What if caregivers have already completed some or all of the training?

Training on specific health, safety and child development topics has already been available in Illinois. If you have achieved the ECE Credential Level 1, you have met the training requirement as long as it is documented in the Gateways Registry. If you have not achieved the ECE Level 1 credential but have taken modules toward the credential in the last five years, you will be given credit for those modules and you do not have to take them again as long as all are documented in the Gateways Registry. **HOWEVER**, you will need to take the remaining modules to complete the ECE Level 1 Credential.

Several Gateways Credentials align with the required training. If you hold one of the following Credentials, and it is current, you have met the requirements of the ECE Credential Level 1 training: ECE Credential Level 3-6; Infant Toddler Credential Level 3-5; IDC Levels I-III; and FCC Credential Levels 2-5. This list and additional resources can be found at www.ilgateways.com. **REMEMBER**, training completion and credential attainment must be recorded in the Gateways Registry in order to get credit.

Licensed Family Child Care Homes & Group Homes

IDHS Child Care Assistance Program Training Requirements

Note: All licensed family child care homes and group homes **MUST** be members of the Gateways Registry to track training completion. Caregivers should register at: <https://registry.ilgateways.com/>

Licensed Family Child Care Home or Group Home	
Who must complete training by September 30, 2017?	
<ul style="list-style-type: none"> • Primary caregiver operating a licensed family child care home or group home • All new caregivers must complete the trainings before September 30, 2017 	
-INITIAL-	
Current staff must complete	Where to find the Training
Primary caregiver at licensed family child care homes and group homes serving all ages of children: 1) The following modules of the Illinois ECE Credential Level 1 Tier 1 – <ul style="list-style-type: none"> a) 1, Child Growth and Development b) 2A, Health Issues in Group Care c) 2B, Nutrition Issues in Group Care d) 2C, Safety Issues in Group Care 	Online training is available through Gateways Registry at https://registry.ilgateways.com or contact local CCR&R for face-to-face training.
2) The following module of the Illinois ECE Credential Level 1 Tiers 2 and 3, separated by the line below: <ul style="list-style-type: none"> a) 3, Observation and Guidance b) 4, Learning Happens in Relationships c) 5, Family and Community Relationships d) 6, Personal and Professional Development e) 7A, Child Growth & Development (Birth- 8 mos.) f) 7B, Child Growth & Development (8-18 months) g) 7C, Child Growth & Development (18-36 mos.) h) 8A, Preschool Child, Social & Emotional Development i) 8B, Preschool Child, Physical Development j) 8C, Preschool Child, Language Development k) 8D, Preschool Child, Cognitive Development l) 9, School Age Development 	Online training is available in English only, through Gateways Registry at https://registry.ilgateways.com or contact local CCR&R for face-to-face training in English & Spanish.
3) CPR/First Aid Certification	Contact your local CCR&R for training or a list of organizations that offer approved training.
4) Child Abuse and Neglect/Mandated Reporter Training (For Licensed Centers, Licensed Homes and Group Homes, this is monitored by IDCFS)	Visit: https://mr.dcfstraining.org/
5) What is CCAP? – Primary caregiver operating a licensed family child home or group home.	Online training is available through Gateways Registry or contact local CCR&R for face-to-face training
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The primary caregiver of a licensed family child care home or group home must have 15 hours of training annually related to early childhood care and education and/or school age child care. (For Licensed Family Child Care Homes and Group Homes, this is monitored by IDCFS).	

Questions and Comments should be directed to dhs.ccap-reauth@illinois.gov

Licensed Family Child Care Homes & Group Homes