FOUNDATIONS OF FAMILY CHILD CARE

Foundations Training is an introduction to the family child care business. It provides basic information for new providers but also helps existing providers review and fine-tune their programs. It promotes quality care and professionalism.

June 5:  **Session One** (morning): **TAKING CARE OF BUSINESS I** — This workshop covers the basics of self-employment taxes, recordkeeping, business use of the home, food expenses, and more. Participants will review examples of deductible expenses, cover schedules for tax payments, and discuss business and tax planning considerations.

**Session Two** (afternoon): **TAKING CARE OF BUSINESS II** — This intermediate workshop provides simple, practical information on how to decide what kind of insurance home-based child care businesses need and how to set policies and agreements with parents.

June 7:  **Session Three**: **FAMILY CHILD CARE IS YOUR BUSINESS** — Participants will self-access their program and discuss issues regarding running a business in the home, such as: What is the impact on the family, neighbors and ultimately the provider?

June 14:  **Session Four**: **SETTING UP YOUR HOME** — We will discuss how to set up the environment in a home to provide an appropriate and stimulating child care environment (without turning the child care home into a center environment).

June 21:  **Session Five**: **HEALTH AND SAFETY** — Topics will include: taking care of the health of young children (and yourself) and creating a safe environment in a child care home.

June 28:  **Session Six**: **CHILD DEVELOPMENT AND DISCIPLINE 101** — Covered will be an introduction to child development, guidance techniques and developmentally appropriate activities for children.

**Time:**  
June 5:  Registration: 8:30 am. Session I: 9:00 am – 11:45 am, Session 2: 12:30 pm – 3:15 pm  
2.5 Training Hrs. per session.  
*Lunch is included for participants attending both morning & afternoon sessions*  
June 7, 14, 21, 28: Registration: 6:00 pm. Training: 6:15 pm – 9:00 pm (2.5 Training Hrs. per session)

**Location:**  
University of Illinois Extension, 801 N. Country Fair Drive, Champaign

**Fee:**  
$30.00 for all 6 sessions  
$5.00 for individual sessions

**Must attend all sessions to receive manual.**
REGISTRATION FORM

FOUNDATIONS OF FAMILY CHILD CARE

☐ 6/05/10  $5.00  Foundations of Family Child Care Session One: Taking Care of Business I – Taxes and Basic Record-Keeping

☐ 6/05/10  $5.00  Foundations of Family Child Care Session Two: Taking Care of Business II – Business Issues: Insurance and Policies

☐ 6/07/10  $5.00  Foundations of Family Child Care Session Three: Family Child Care is Your Business

☐ 6/14/10  $5.00  Foundations of Family Child Care Session Four: Setting Up Your Home

☐ 6/21/10  $5.00  Foundations of Family Child Care Session Five: Health and Safety

☐ 6/28/10  $5.00  Foundations of Family Child Care Session Six: Child Development and Discipline 101

Name: ____________________________________________________________

Daytime Phone: ( ) ____________

Job Title:  □ FCC Owner □ FCC Staff □ Teacher □ Assistant Teacher □ Center Director
          □ Asst. Director  □ Other

Center: ___________________________________________________________

Address: ____________________________________________________________________________

City/Zip/County: _______________________________________________________________

E-mail Address: ____________________________________________

This address is:  □ Home  □ Work

Number of Years in Current Position: □ Less than 6 mos.  □ 6 — 12 mos.  □ 1—3 yrs.  □ More than 3 yrs.

Age of children you personally provide care for:  (FCC – check all ages that apply)
          (Center – check primary age you serve only.)

           □ Infant    □ Toddler    □ Two’s    □ Preschool    □ School Age    □ None

Do you currently serve publicly funded clients?  □ Yes  □ No

Are you licensed by DCFS?  □ Yes  □ No

Return this form with check made out to “University of Illinois” and send to:

Child Care Resource Service
905 S. Goodwin
314 Bevier Hall
Urbana, IL  61801

QUESTIONS???  Call CCRS at: (217) 333-3252 or (800) 325-5516  Option 2